

MINUTES OF MEETING OF WAREHAM FINANCE COMMITTEE

Date of Meeting: September 28, 2011

I. CALL MEETING TO ORDER

The meeting was called to order at 6:30 P.M.

II. ROLL CALL

Members Present: Frank Heath, Chairman (Arrived at 6:35 P.M.)
David Trudell, Vice Chairman
Donna Bronk
Bonnie Cottuli
Dick Paulsen
Dominic Cammarano
Larry McDonald

Members Absent: Rene Pickett
Sam Gray

Also Present: Mark Andrews, Town Administrator
Derek Sullivan, Financial Analyst
Michael Schnieder, BOS Liaison
Walter Cruz, BOS Liaison

III. APPROVAL OF MEETING MINUTES OF SEPTEMBER 21, 2011 & SEPTEMBER 22, 2011

MOTION: Mr. Cammarano moved to approve the meeting minutes of September 21, 2011 & September 22, 2011 as amended. Ms. Bronk seconded.

VOTE: Unanimous (6-0-0)

NOTE: Mr. Heath arrived at this time.

IV. SCHOOL DEPARTMENT AND TOWN FINANCIAL REPORTS

1. School Department August 2011 report.

Mr. Heath noted the Wareham Schools Function Summary. (Attached as reference). He stated any questions can be directed to Mr. Gray who is the School Dept. liaison.

2. Town reports.

Mr. Heath stated there have been no Town reports given to the committee from the Town Administrator. There may be some coming out shortly.

V. TOWN MEETING MATTERS

1. Warrant articles:

i. WPCF

Present before the FinCom: Guy Camphina, WPCF Superintendent

Mr. Camphina discussed Article 10 – WPCF Capital Improvements

Mr. Camphina distributed information for the FinCom re: pump stations evaluations & issues w/ central ventilation. He gave a brief explanation of the article. He explained \$100,000 is being requested to be transferred from restricted retaining earnings for repair & maintenance of buildings, to finance repairs & replacement of items dealing w/ electrical & ventilation equipment that affects safe conditions in the pump stations. \$60,000 is being requested for a crane vehicle to replace an old crane. He would request these funds come from restricted retained earnings & transferred to the equipment account.

MOTION: Ms. Cottuli moved Favorable Action on Article 10 of the 2011 Annual Fall Town Meeting Warrant. Ms. Bronk seconded.

Ms. Bronk stated when Mr. Camphina came on board, he discussed the issue of grease. She asked for an update. Mr. Camphina stated in August, \$20,000 was taken in from grease. The plant is roughly making \$1,000 per day re: grease.

Ms. Cottuli felt that revisions were going to be made to the article relative to how it was written. Mr. Heath stated the verbiage does not ask that funds come from retained earnings. Mr. McDonald stated the article deals w/ restricted retained earnings vs. retained earnings. He questioned if these requests can come out of restricted retained earnings. Mr. Andrews stated they can. He added the motion can be written in a way that identifies the method of payment or it can be amended on Town Meeting floor.

Present before the FinCom: Claire Smith, Town Moderator

Discussion ensued w/ Ms. Smith re: how to correct this issue.

Mr. Andrews stated given the matter of funds being requested, the electrical & ventilation issues would be hazardous to employees if not rectified. He would consider these requests as emergency items.

Ms. Cottuli understands the needs, however, there needs to be clarification for Town Meeting voters. She requested the motion for this article clarify exactly where the money is coming from & that it is an Enterprise Account expense.

Mr. Heath stated if the WPCF is unable to utilize the restricted funds, another source of revenue would need to be identified.

NOTE: Ms. Cottuli & Ms. Bronk withdrew their motions.

MOTION: Ms. Cottuli moved Favorable Action on Article 10 of the 2011 Annual Fall Town Meeting Warrant w/ the stipulation that the article be amended to reflect that the restricted retained earnings funds can be utilized for the WPCF or if not, another identifiable source be utilized. Ms. Bronk seconded.

Ms. Bronk asked if the crane at the Municipal Maintenance Dept. could be used by the WPCF & could the cost of a new crane be shared. Mr. Camphina stated no & explained why.

Mr. Camphina noted that the WPCF has already utilized restricted funds for an environmental emergency & this article deals w/ an employee safety emergency. Mr. Andrews stated under Chapter 44, there are prescribed methods for use of restricted retained earnings. He concurs w/ showing Town Meeting the conditions of things that need to be fixed. He will check w/ Town Counsel relative to the verbiage of the motion.

Mr. Trudell stated the request is for \$100,000 to come out of the Enterprise Fund. He questioned if this shows that there isn't maintenance & repair capacity in the budget. Mr. Camphina stated there is a need to include data collected & bring forward repairs & maintenance in the FY2013 budget.

Mr. Trudell clarified that sewer rates set by the BOS may be subject to change. Mr. Camphina stated this is true & stated rates are always looked at & could change, resulting in an increase.

Mr. Cammarano asked if all the items being presented are emergencies or should they be broken out. Mr. Camphina stated he picked out the items that are safety issues currently. He has received advice from the MA Safety Department on the ventilation issues & the MA Safety Department recommending fixing this matter.

VOTE: Unanimous (7-0-0)

ii. Harbormaster

Present before the FinCom: Gary Buckminster, Harbormaster/Shellfish Constable

Mr. Buckminster discussed Article 11 – Transfer of Funds to Harbormaster Maintenance & Improvement Account. He discussed the proposed purchases as follows:

- A. Purchase a one-ton, four wheel drive truck w/ communications, winch, & emergency lighting. This request will replace one of the department's main vehicles which is showing significant signs of wear & tear as well as mileage in excess of 150,000 miles. The older vehicle will be used for seasonal personnel & for maintenance where heavy operation is not needed. The total cost is \$48,800.00.
- B. Upgrade to Navigational Markers. This will allow the department to replace some of the deteriorating markers as well as install new markers into areas that are felt will benefit boaters in assisting them in navigating the waterways. The funds requested also include the cost of chain, shackles, & moorings. The total cost is \$5,500.00.
- C. Besse Park Docks. These funds are requested to purchase the supplies to construct two additional docks at Besse Park. Prior to Hurricane Bob in 1991, two docks were destroyed & never replaced. This will give the Town 50 more feet of dockage space at the original 150 ft. installed in the spring. All docks are built in-house to save on labor costs. The total cost is \$7,000.00.
- D. Communications & Navigation Equipment. Funds will be used to upgrade the department's UHF capabilities that will work with the new communications system installed previously at the Police Dept. Also, the department will be upgrading the VHF radio portable radios that assist the department in communicating w/ marine traffic. Funds will also allow for the purchase of Side Scan Sonar/GPS unit for the new patrol boat located in Onset. This electronics unit is used to assist in sub-surface object recognition. The unit draws an image of the underwater surface allowing to identify objects such as sunken vessels, rocks, or in the event of a search and rescue, to locate a victim. The total costs is \$8,700.00.

Mr. Buckminster stated the total amount being requested is \$79,000.00. This money will be transferred from the Reserved for Appropriation Account to the Harbormaster Maintenance & Improvement Account. There is approx. \$155,600.00 in the account presently.

MOTION: Ms. Bronk moved Favorable Action on Article 11 of the 2011 Annual Fall Town Meeting Warrant. Mr. McDonald seconded.

Ms. Cottuli asked re: the figure of \$79,000. Mr. Buckminster explained that on the original explanation sheet he had distributed to the FinCom, there was an error in the amount being requested & the correct figure is \$79,000.

Mr. Cammarano asked if fees & permits were up from last year. Mr. Buckminster stated they were not & stated that the fees have stayed the same.

Mr. McDonald asked re: annual revenues for the Harbormaster Dept. Mr. Buckminster stated average revenues are approx. \$126,000.

Mr. McDonald asked if this department has a capital plan. Mr. Buckminster stated under the line item "department equipment" there is. He is trying to keep a certain balance in this account & he doesn't want the account to go under \$40,000.

Mr. Trudell explained that in Article 1, there is a request for 40 defibrillators. He asked Mr. Buckminster what his plans are for the defibrillators he has. Mr. Buckminster stated the department has three defibrillators. Two are on the boats & one is on the pier. In the off season, two of the units are put in the department vehicles & one has been sent out for repairs. He stated at some point, he would like to upgrade his defibrillators. Brief discussion ensued re: the current defibrillators at the Police Dept.

VOTE: Unanimous (7-0-0)

iii. Wareham Free Library

Present before the FinCom: Michael Flaherty, Board of Library Trustees
Denise Mederios, Library Director

Article 2 – Library Repairs

Mr. Flaherty stated this article will be withdrawn at Town Meeting. There have been many discussions & all entities (ie. Town Administrator, Capital Planning, etc.) have recommended withdrawing this article & have this request go through the Capital Planning process.

Mr. Flaherty explained that repairs need to be done at the library. The library windows have been in the Capital Plan for many years, but nothing has been done. Thus, the request for library repairs will go through the Capital Planning process.

Ms. Mederios stated everyone needs to get on the same page. She wasn't even aware of some of the items that were on the Capital Plan for the library.

MOTION: Ms. Bronk moved Favorable Action on Article 2 of the 2011 Annual Fall Town Meeting Warrant. Mr. Trudell seconded.

Mr. Trudell stated relative to Capital Planning, the process has been difficult the past three to four years in identifying all the needs, which are plentiful. He stated getting on the Capital Planning list doesn't assure anything will happen. There is a need to connect w/ the Town Administrator relative to taking action in the capital area. Ms. Bronk stated if this is the case, she would suggest not withdrawing the article so that there is a chance for the repairs to go forward. She does understand the capital list is long. Ms. Cottuli stated since she has been on the FinCom, this is the first time she has heard there are building problems. Mr. Trudell stated in previous years, the Capital Planning Committee

has been told of issues at the library, but what isn't known is what happened to previous requests. There seems to be a disconnect of what is being presented before the Capital Planning Committee. Mr. McDonald stated as a former library trustee, he understands there has been turmoil at the library in the past & this may be why requests have been different. He stated the library is on a new page & there are needs at the library & discussions need to be held. Mr. Trudell understands that a meaningful discussion is needed by all relative entities regarding what is needed. He feels this is in the Town Administrator's court.

Mr. Flaherty again stated all relative entities were telling the library to withdraw this article. The library wants to work in good faith now, but they may be coming back (if the repairs are not addressed) w/ an article & the request may be more than \$50,000.

Mr. Heath stated the Capital Planning list is not a wish list. It is a prioritized list of what the Town can & can't do. Again, it is not a wish list. There is always a danger when a group goes outside the capital process. He thanked the library group for recognizing this & taking action to withdraw the article.

Ms. Bronk withdrew her motion. Mr. Trudell withdrew his second.

iv. Citizens Petitions.

a. Checks & Balances.

Article 20 – Petition Article – Checks & Balances

Mr. Flaherty discussed the intent of this article.

MOTION: Ms. Bronk moved Favorable Action on Article 20 of the 2011 Annual Fall Town Meeting Warrant. Mr. McDonald seconded.

Ms. Bronk doesn't feel that what is stated in the article has to go before the Appointing Authority. She feels the BOS should hold the hearing. Mr. Cammarano discussed the issue of time. He feels this article would take away the Town Administrator's power from immediate action. Ms. Bronk feels all this article is requesting is that someone else, say the BOS, be the hearing officer, not the Town Administrator.

Mr. Heath stated this article would be a change to the Charter. He questioned if this article can be presented.

Present before the FinCom: Claire Smith, Town Moderator

Ms. Smith stated this matter was discussed w/ Town Counsel. It is a Charter change & it may require a special act of the legislature. A 2/3 vote of Town Meeting would be needed to pass. Mr. Heath stated thus, this article is a Charter change. He noted the

FinCom doesn't have to express an opinion on this article because it is not a financial matter.

Mr. Trudell feels the submittal of this article is all due to the fact that the Town doesn't have a Personnel Board. The process in place is followed. He doesn't know if this article is the answer, but the process is flawed.

Ms. Cottuli feels that this process can end up being a financial matter.

Mr. Cammarano asked if the Charter Review Committee reviewed this matter previously.

Present before the FinCom: Alan Slavin, Former Charter Review Committee member

Mr. Slavin stated the committee did review this. Some changes had been made, but it did not pass Town Meeting.

Discussion continued.

Ms. Bronk stated an amendment can always be made on Town Meeting floor after it is researched.

VOTE: (4-3-0)

Mr. Cammarano, Mr. Trudell, & Mr. Heath opposed

b. Purchase of Bay Pointe Country Club

Article 21 – Petition Article – Purchase Bay Point Country Club

No-one was present to represent the article.

NOTE: The Town Administrator asked to speak re: Articles 4-9 – Collective Bargaining Articles.

Mr. Andrews stated the language of the contracts are being reviewed & the BOS will be meeting next Tuesday to discuss the articles that relate to these contracts. It may take more time than anticipated.

Mr. Andrews, Mr. Sullivan, & Mr. Schneider departed at this time.

MOTION: Ms. Bronk moved Favorable Action on Article 21 of the 2011 Annual Fall Town Meeting Warrant. Ms. Cottuli seconded.

Mr. McDonald stated there is a positive aspect to acquiring the country club, but there is no money & there is a management issue. Mr. Cammarano stated the Town already ran the country club in the past & they couldn't make money on it nor did the last two owners. Mr. Trudell stated businesses have not been able to make money there & the

Town should not try to get into this business either. There is no back-up documentation re: this article as to how this could be done. Ms. Bronk stated golf clubs are hurting in this economy. She stated if there was a business plan submitted to review, it could be reviewed. Discussion continued. Mr. McDonald stated failure of golf clubs usually is because of management issues. Ms. Cottuli stated the Town can't afford to buy the golf club or operate it. There is a need for an investor, but the Town can't be the investor.

VOTE: (0-7-0)

NOTE: The meeting proceeded w/ item vi. Meals Tax Distribution.

Article 3 – Distribution of Local Option Meal Tax

Mr. Trudell stated the meals tax option passed at the 2010 Town Meeting & it was inferred the tax would be split between the Town & the School Dept. He stated the fact was this money was put into the Town Administrator's budget & into the General Fund. This article asks to affirm the split between the Town & the School Dept. for capital.

MOTION: Mr. McDonald moved Favorable Action on Article 3 of the 2011 Annual Fall Town Meeting Warrant. Ms. Bronk seconded.

Mr. McDonald expressed concern re: the 50/50 split. He stated if the School Dept. has more needs at one point, or vice versa, there is no flexibility. Mr. Trudell stated as it is configured now, it goes into the General Fund & the School Dept. really doesn't benefit, except for non-net which the Town pays for. He stated the School Dept. has a detailed capital plan. He stated this money going into the General Fund doesn't necessarily mean it goes to the schools.

Ms. Bronk stated she supports this article because she believes there are so many areas of the Town & the School Dept. where this money is needed. She stated w/ a 50/50 split, there will be no problems as to who gets what. It would be equal.

Mr. McDonald stated he supports the article as well, but he expressed concern re: the 50/50 split & building a reserve. He stated it will take time to tackle bigger items, but he supports the concept & assurance.

Mr. Trudell stated the DOR recommends towns put aside 35% of their budgets towards capital planning. He feels the intent of this article is to make sure the School Dept. has a portion of this meals tax.

Ms. Cottuli doesn't see the purpose of this article. She stated the intent is to bring money into the Town. She is not in favor designating funds to a specific source & splitting it. She stated the money generated will not be a lot. She feels this is counter-productive.

Mr. Heath concurs w/ the money going towards capital, but he doesn't agree w/ splitting it because no-one knows when or where a crises will come about.

Ms. Cottuli feels things have not been done in the past & she feels the BOS, the Town Administrator, & the Capital Planning Committee have now gotten on top of things & there is a need to continue w/ this path.

VOTE: (3-3-1)

**Mr. Cammarano, Mr. Paulsen, & Ms. Cottuli opposed
Mr. Trudell abstained**

v. Affordable Housing Trust

Present before the FinCom: Sandy Slavin, Chairman of the Affordable Housing Trust

Article 19 – Petition Article – Affordable Housing Local Initiative Program

Ms. Slavin explained the intent of the article is to work towards the accessory apartments, identifying them, & bringing them up to code. There were many questions by the BOS & these questions were referred to Town Counsel. Town Counsel has recommended hold this article due to some of the language. She stated the Affordable Housing Trust needs to meet & vote on Town Counsel's recommendation.

MOTION: Ms. Cottuli moved Favorable Action on Article 19 of the 2011 Annual Fall Town Meeting Warrant. Mr. McDonald seconded.

Ms. Slavin stated the apartments in question are unpermitted & the article attempts to bring them up to code. The Affordable Housing Trust could offer money/financial assistance w/ access issues & fixing them up to bring them up to code as a 40B apartment.

Mr. Paulsen asked when the Affordable Housing Trust will be meeting & questioned what the Trust will do given Town Counsel's recommendation. Ms. Slavin stated the Trust will be meeting prior to Town Meeting & she feels the Trust will support Town Counsel's recommendation.

Mr. Trudell asked if owners of these apartments are collecting rent, why would money go towards making them legal. Ms. Slavin stated the intent would be to make them legal & get them on the 40B list. Mr. McDonald feels it would be difficult to put a portion of a house (an accessory apartment) on the 40B list unless the whole house is a 40B. Ms. Bronk doesn't feel this would be a problem. She stated passage of this article would assure that people living in these apartments are living in safe units. Mr. Cammarano understands the intent of the article, but he doesn't understand helping those who have done something illegally. Ms. Slavin stated the intent is to help the renter be safe. Mr. Cammarano feels the renter would be benefitting from this, not the rentor. He stated if there is an illegal apartment, it should be shut down. Mr. Trudell feels the proper procedure would be to go through the Building Department, zoning, etc.

Ms. Slavin discussed the sources of funding. She stated no Community Preservation Funds will be utilized, although the Affordable Housing Trust does receive CPC funds. She added that no other funding sources the Affordable Housing Trust receives will be utilized.

VOTE: (0-6-1)

**Mr. Paulsen, Mr. Trudell, Mr. Heath, Mr. McDonald, Ms. Bronk, & Mr. Cammarano opposed
Ms. Cottuli abstained**

Brief discussion ensued re: if the FinCom needs to write a recommendation for this article due to Town Counsel's recommendation to withdraw. Mr. Paulsen stated he will write the recommendation.

ix. Other Matters.

Article 1 – Capital Improvements

Present before the FinCom: Alan Slavin, Capital Planning Committee Chairman

A. Defibrillators.

Mr. Slavin stated the Capital Planning Committee voted Favorable Action on the defibrillators. He explained there would be one unit in each vehicle w/ two spares. The current defibrillators will no longer be serviced after January 2012.

Mr. Heath asked Ms. Smith, Town Moderator if Article 1 will be broken out at Town Meeting. Ms. Smith stated she doesn't know how the motion will be written. The question of how it will be funded has not been answered yet. If meals tax funding will be utilized, it can be broken out, but it will be a different story if bonding is utilized. She stated she is trying to work this matter out w/ Town Counsel & the Town Administrator. She stated how this article will be funded is how the article will be addressed.

Ms. Bronk proposed the FinCom take a position of not voting on this article until the FinCom knows what money is available & if the Town can afford to pay for it. She feels the FinCom would be remiss recommending these items w/ no figures of where the money is coming from.

Mr. Trudell believes the FinCom owes it to the Town to have a full discussion on these items & to hear what the Capital Planning Committee voted.

Mr. McDonald stated he is not willing to go to Town Meeting & vote nothing but no on these items because there are no figures as to where this money is coming from. He stated Town Meeting is looking to the FinCom for recommendations. He cannot vote favorable on this article. Ms. Bronk concurred w/ Mr. McDonald & feels not voting favorably on this article is the fiscally responsible thing to do.

Mr. Paulsen stated last week, he asked the Town Administrator for information as to how often the defibrillators are utilized by the police. He received no information. He spoke to one policeman who stated they are not being used & Ms. Bronk spoke to some policemen that stated the same. He questioned if the defibrillators are not being used, why is the Town going to buy new ones.

Mr. Trudell understands the fiscal concerns, but he feels the FinCom owes it to the Capital Planning Committee to hear out their votes & to hear what the discussions were.

Ms. Bronk stated she respects the work the Capital Planning Committee has done, but here issue remains, where is the money. Mr. Trudell stated the Capital Planning Committee has serious reservations about the Town's ability to pay for these items as well. He noted the Capital Planning Committee has requested the Town Treasurer to come before them for a discussion. He stated the concerns are well taken & the Capital Planning Committee has concerns as well.

Mr. Slavin stated he provided a list to the Town Administrator re: a priority list. He stated safety is always important. He stated every year, capital requests increase. He stated the issue is what the Town can afford. He stated the Town can borrow, but the issue is can the Town pay back what is borrowed. The Capital Planning Committee has asked the Town Treasurer to come before them on October 13, 2011 to find out if the Town can make payments if borrowing occurs. There is a need for this information. The first need is to ask, do we need the item & secondly, can we pay for it.

Ms. Cottuli understands the situation, but firstly, there is a need to make a vote as a committee, & secondly, approval on Town Meeting floor is not a given. She feels if the FinCom doesn't have the figures, the FinCom needs to keep track of what is going on. There is a need to prioritize seven capital requests that are before the FinCom presently & if they are or are not necessary.

MOTION: Mr. McDonald moved to divide Article 1 into the seven capital requests & vote on each item separately as follows. Mr. Trudell seconded.

Discussion went back to item A. Defibrillators.

Mr. Trudell discussed the issue that item A. Defibrillators could be seen as an expense item vs. a capital item. Mr. McDonald feels there is MA General Law re: purchases & replacements. He stated if the defibrillators are replacements, they become expense items. He questioned if these units are capitalized.

Mr. Slavin again stated the Capital Planning Committee voted to go ahead w/ the purchase of the defibrillators. The Capital Planning Committee voted Favorable Action 5-0-0.

FINCOM VOTE: (3-4-0)

B. Generator

Mr. Slavin discussed the need for a new generator at the police station. The Capital Planning Committee voted Favorable Action 5-0-0.

Mr. McDonald questioned the cost of the generator. Ms. Cottuli stated that the cost also includes the cost for wiring, etc. Mr. Trudell discussed the specifics on the generator.

Mr. Paulsen asked if this item went out to bid. Mr. Trudell stated the Town doesn't have a Purchasing Department so the Town Administrator can put items out to bid, accept the bids, etc.

Mr. Heath stated that this generator powers three communications consoles & there were issues w/ the current generator during the recent hurricane & other power issues.

FINCOM VOTE: (5-2-0)
Mr. Paulsen & Mr. McDonald opposed

C. Parking Program

Mr. Slavin stated this proposed parking program was not on the capital list. There were many questions by the committee re: the money to be generated. There is no plan to take all the issues into account. The Capital Planning Committee voted Favorable Action 0-5-0. The Capital Planning Committee has asked that this request come back in the spring w/ a plan.

Mr. Cammarano stated the information he received re: this program shows income for the Town, even without ticketing. He feels anything that generates money for the Town should be done. Mr. Trudell explained there is no plan for what to do w/ the money nor was the question of legislation re: the Community Events portion of the money addressed. Mr. Slavin stated the issue was there was no plan noting the issue of generating revenue. Mr. Paulsen stated he asked the Town Administrator re: a plan for what the Town would do w/ the money. He questioned if there will be an answer from the Town Administrator prior to Town Meeting. Mr. Slavin stated more information was requested of Mr. Sullivan. Ms. Cottuli stated she is disappointed there isn't a plan of action. She feels this can be worked out. She feels it would be a good revenue source & she would like to see it supported. Mr. Heath stated this proposed parking program is nothing new. It came forward as a Reserve Fund Transfer request prior. There is still no plan for what the request is now. Mr. Cammarano stated the Town Administrator gave information that was requested to the FinCom, but the FinCom did not ask where the money would go.

FINCOM VOTE: (4-3-0)
Mr. Trudell, Mr. Heath, & Mr. McDonald opposed

D. Prisoner Transport Vehicle

Mr. Slavin explained this request. He stated it is based on if the courthouse could close. The Capital Planning Committee voted Favorable Action 0-4-0.

Mr. McDonald discussed being locked in to a lease w/ this article. Mr. Trudell stated if this vehicle is purchased, it would be \$55,000. With a lease over five years, it would be \$64,000.

Mr. Paulsen stated there are different ways & different options re: the transporting of prisoners if the courthouse closes. Ms. Cottuli stated there is no guarantee the courthouse will close. She feels this request is putting the “cart before the horse” & there may be alternatives.

NOTE: Mr. Cammarano left the table at this time.

FINCOM VOTE: (0-6-0)

E. Four-wheel Drive Truck

Mr. Slavin discussed the request. He stated the Capital Planning Committee felt this request could be pushed back a year or two & it isn't critical. Mr. Trudell stated that Chief Stanley informed him this vehicle was not going home w/ anyone, but there are nine vehicles that do go home w/ employees. Mr. Slavin stated the Capital Planning Committee voted Favorable Action 0-4-0.

NOTE: Mr. Cammarano returned to the table at this time.

Mr. McDonald stated as with item D., the Town would be locked into a lease w/ this item. Mr. Trudell stated to lease this vehicle, it would be \$58,320, but the documentation submitted stated it would only be \$50,000.

FINCOM VOTE: (0-7-0)

F. EMS Ambulance

Mr. Slavin discussed estimates researched for updating the ambulance. He stated the Capital Planning Committee does have reservations about the price, but they feel this needs to move forward. The Capital Planning Committee voted Favorable Action 4-0-0.

Mr. Trudell stated the Town Administrator has asked for mitigation on the commercial side & it may not be imminent, but the issue w/ the ambulances needs to be addressed ASAP & it is the correct thing to do.

Ms. Cottuli feels these types of issues were not attended to by the Town.

Mr. Paulsen stated he had raised the question of upcoming changes in Medicare funding. He stated revenue from this funding for EMS most likely will be cut. He received no answer from the Town Administrator re: how this will effect the EMS Department. Mr. Trudell stated Mr. Paulsen's question is valid & it leads to the question of if the Town should be in the ambulance business.

Mr. Trudell asked Ms. Smith if this fund was a Revolving Fund originally. Ms. Smith recalls the EMS was set up as an Enterprise Fund, but how it became a Revolving Fund she is unclear. Mr. McDonald stated he would be more apt to support this item if there was an Enterprise Fund (paying for itself vs. action being asked for).

Ms. Cottuli stated Medicare payments have been dropping for all services. She stated EMS charges "Medicare base". She noted the Town's EMS Department does do a good job & does get a lot of their payments back from Medicare. She feels this item needs to be supported, even though there was poor management by the Town. She stated the Town's EMS Department is one of the best around & it is a needed service for the Town & surrounding areas.

Mr. Heath stated it doesn't take much to knock an ambulance out of service, but it takes a lot to get one back in operation.

FINCOM VOTE: Unanimous (7-0-0)

G. Buses

Mr. Slavin stated the Capital Planning Committee voted Favorable Action on this item, but w/ the provision that come the spring Town Meeting, a plan be presented. He stated this purchase is just a band-aid and a plan is needed. The Capital Planning Committee voted Favorable Action 4-0-0.

Mr. Trudell stated there was much debate by the Capital Planning Committee over this item.

Mr. McDonald doesn't feel purchasing these buses guarantees a plan will be submitted. He stated again, this item will require leasing.

Mr. Heath stated there is a need for safety for the rest of the school year. He stated the purchase of these seven buses is a solution for now for a serious problem.

Mr. McDonald stated he heard the Chairman of the School Committee state that he would be more comfortable w/ a plan & that buses could be purchased in the spring. He asked if there is a penalty for not coming up w/ a plan. Mr. Slavin stated come next spring, the Capital Planning Committee will not move forward w/ a recommendation at Town Meeting for more buses if there is not a plan.

Mr. Paulsen stated he has been involved w/ this issue for many years. He explained the School Department's attitude is they make money & the reason why they make money is because they don't put money aside for preventative maintenance. He would like to see a preventative maintenance program, a review of all the buses, & have a report of what needs to be done relative to repairs, etc. He feels proper maintenance upkeep can extend the life of the buses.

Mr. Trudell stated the Superintendant of Schools admitted he had to have a meeting w/ the Town Administrator & the head of the Transportation Dept. He also agreed there is a need to come up w/ a plan. Mr. Trudell stated given the number of buses that are "shaky", he views the seven new buses as fixing a safety issue.

Ms. Bronk asked how can it be guaranteed there will be a plan & maintenance is done. Mr. McDonald asked if there will be an amendment made to make the plan contingent upon approval of this item. Discussion ensued re: where this recommendation would come from. Mr. Trudell read a proposed recommendation for this item.

FINCOM VOTE: (4-3-0)

Mr. Paulsen, Mr. Cammarano, & Mr. McDonald opposed

Article 15 – CPC – Town Hall Repairs

Mr. Trudell stated the Community Preservation Committee made a point re: Article 15 & the FinCom should be made aware of said point.

MOTION: Ms. Cottuli moved the FinCom reconsider Article 15 of the 2011 Annual Fall Town Meeting Warrant. Mr. Cammarano seconded.

VOTE: Unanimous (7-0-0)

Mr. Trudell stated during discussion of Article 15, a question arose if there was a historic preservation restriction in place for the Town Hall. A question was also raised if a rubber roof conform to historic regulations.

Present before the FinCom: Alan Slavin

Mr. Slavin stated the Community Preservation Committee Chair has contacted an attorney to get certification of this matter. Discussion ensued.

Mr. Heath stated if this isn't under historic preservation, the money can't be utilized for this project.

Mr. Trudell wanted the FinCom to be aware of this issue prior to Town Meeting. Discussion ensued.

MOTION: Mr. Cammarano moved Favorable Action on Article 15 of the 2011 Annual Fall Town Meeting Warrant. Ms. Cottuli seconded.

VOTE: Unanimous (7-0-0)

NOTE: Mr. Slavin stated that the Capital Planning Committee supports the capital items in Article 11 & Article 10.

NOTE: Ms. Smith, Town Moderator addressed the issue of historic restrictions & how the process often includes the State.

Article 17 – Community Events Fund

Mr. Heath stated the dollar amount is calculated & it was written it would come to a number. He feels the FinCom can vote on this article.

MOTION: Mr. Trudell moved Favorable Action on Article 17 of the 2011 Annual Fall Town Meeting Warrant. Mr. Cammarano seconded.

VOTE: Unanimous (7-0-0)

Article 18 – Earth Removal Regulations

Mr. Heath stated he will recuse himself from the discussion & voting on this article. He departed the table at this time. Mr. Trudell took over as Chairman for this discussion.

MOTION: Ms. Bronk moved Favorable Action on Article 18 of the 2011 Annual Fall Town Meeting Warrant. Mr. Cammarano seconded.

Ms. Bronk stated she is not in favor of this article. She stated the way it is written contradicts itself. She feels the intent of the article is wrong & is not clear.

Mr. Trudell noted a letter from the Wareham Water District that states the way the present Bylaws are written are adequate.

Mr. Cammarano feels there is more to this article than the sponsor of the article state.

Mr. McDonald discussed his issues w/ this article. He stated it is a Bylaw change & if it passes, it will conflict w/ the Zoning Bylaws. He doesn't support this article.

VOTE: (0-6-0)

NOTE: Mr. Heath returned to the table at this time.

Articles 4-9 – Collective Bargaining

Mr. Heath read a recommendation to be utilized for Articles 4-9 which states that no figures were provided.

2. Votes & Recommendation Drafts.

Brief discussion ensued re: recommendations & review.

3. Public Hearing on Warrant/Articles October 12, 2011.

VI. LIAISON REPORTS

There were no liaison reports.

VII. NEW BUSINESS

Mr. Heath spoke re: the Chairman's letter. He will send it out to FinCom members when it is completed. He asked them to forward any suggestions.

VIII. NEXT MEETING DATE & TIME

The next FinCom meeting will be held on October 12, 2011 at 6:30 P.M.

IX. ADJOURNMENT

MOTION: Mr. Cammarano moved to adjourn the meeting at 10:00 P.M. Mr. Trudell seconded.

VOTE: Unanimous (7-0-0)

Respectfully submitted,

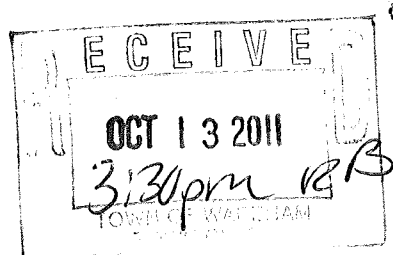
Kelly Barrasso
Kelly Barrasso, Transcriptionist

Date signed: 10/12/11

Attest: Frank Heath
Frank Heath, Chairman
WAREHAM FINANCE COMMITTEE

Date filed: 10/13/11

Date copy sent to Town Clerk: 10/13/11



Wareham School Function Summary

Function	Budget	Adjustments	TransfersToDate	Avail. Budget	PaymentToDate	OutstandingPO	EndingBalance	% Remain	% Prior YR
1110 School Committee	\$34,774.00	\$0.00	\$0.00	\$34,774.00	\$10,715.00	\$875.00	\$23,384.00	67.24%	71.48%
1210 Superintendent	\$398,432.00	\$0.00	\$0.00	\$398,432.00	\$75,195.80	\$315.00	\$322,926.79	81.04%	91.09%
1220 Assistant Superintendent	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	N/A%	N/A%
1410 Business & Finance	\$135,937.00	\$0.00	\$0.00	\$135,937.00	\$21,547.39	\$0.00	\$114,389.61	84.14%	81.99%
1430 Legal Services for School Committee	\$23,000.00	\$0.00	\$0.00	\$23,000.00	\$1,100.00	\$0.00	\$21,900.00	95.21%	87.8%
1450 Technology Office	\$122,886.00	\$0.00	\$0.00	\$122,886.00	\$10,410.78	\$0.00	\$112,475.22	91.52%	83.29%
2100 District Wide Leadership	\$233,549.00	\$0.00	\$0.00	\$233,549.00	\$43,077.66	\$0.00	\$190,471.45	81.55%	80.25%
2110 Curriculum Director	\$250,648.00	\$0.00	\$0.00	\$250,648.00	\$28,345.37	\$12,478.05	\$208,824.58	83.31%	81.19%
2120 Department Heads	\$626,358.00	\$0.00	\$0.00	\$626,358.00	\$35,092.79	\$0.00	\$591,265.21	94.39%	97.34%
2200 Principal's Office	\$562,193.00	\$0.00	\$0.00	\$562,193.00	\$82,569.62	\$11,153.90	\$468,469.48	83.32%	84.1%
2210 Principal's & Assistant Principal's	\$1,142,073.00	\$0.00	\$0.00	\$1,142,073.00	\$159,392.53	\$10,249.87	\$972,430.50	85.14%	86.41%
2220 CSL/Middle Curr. Leaders Salaries & Reimbursements	\$144,203.00	\$0.00	\$0.00	\$144,203.00	\$5,587.85	\$0.00	\$138,615.15	96.12%	97.94%
2250 Building Technology	\$92,767.00	\$0.00	\$0.00	\$92,767.00	\$3,674.59	\$0.00	\$89,092.41	96.03%	98.44%
2300 Home instruction/Sped summer school	\$151,061.00	\$0.00	\$0.00	\$151,061.00	\$67,499.61	\$0.00	\$83,561.39	55.31%	53.49%

Function	Budget	Adjustments	TransfersToDate	Avail. Budget	PaymentToDate	OutstandingPO	EndingBalance	% Remain	% Prior YR.
2700									
Guidance & Testing	\$440,453.00	\$0.00	\$0.00	\$440,453.00	\$20,395.77	\$517.00	\$419,540.23	95.25%	98.36%
2710									
Guidance & Adjustment/Social Work	\$213,247.00	\$0.00	\$0.00	\$213,247.00	\$4,922.08	\$0.00	\$208,324.92	97.69%	100%
2720									
Testing & Assessment	\$8,227.00	\$0.00	\$0.00	\$8,227.00	\$3,835.00	\$0.00	\$4,391.00	53.37%	100%
2800									
Psychological Services	\$535,616.00	\$0.00	\$0.00	\$535,616.00	\$20,651.53	\$0.00	\$514,964.47	96.14%	98.95%
3100									
Attendance	\$35,380.00	\$0.00	\$0.00	\$35,380.00	\$1,186.24	\$0.00	\$34,191.76	96.64%	98.23%
3200									
Medical & Nurses Expenses	\$310,827.00	\$0.00	\$0.00	\$310,827.00	\$10,989.92	\$8,090.87	\$291,746.21	93.86%	97.91%
3300									
Pupil Transportation	\$1,361,652.00	\$0.00	\$0.00	\$1,361,652.00	\$175,878.91	\$12,348.56	\$1,173,426.53	86.17%	87.94%
3510									
Athletic Services	\$305,964.00	\$0.00	\$0.00	\$305,964.00	\$10,465.58	\$5,230.88	\$290,267.54	94.86%	99.27%
3520									
Other Student Body Activities	\$2,685.00	\$0.00	\$0.00	\$2,685.00	\$0.00	\$0.00	\$2,685.00	100%	96.74%
4110									
Custodial Services	\$1,036,916.00	\$0.00	\$0.00	\$1,036,916.00	\$182,396.39	\$2,733.45	\$851,786.16	82.14%	80.76%
4120									
Heating	\$365,210.00	\$0.00	\$0.00	\$365,210.00	\$4,083.66	\$0.00	\$361,126.34	98.88%	99.59%
4130									
Utility	\$562,101.00	\$0.00	\$0.00	\$562,101.00	\$108,616.83	\$0.00	\$473,484.17	84.34%	89.33%
4210									
Maintenance of Grounds	\$191,342.00	\$0.00	\$0.00	\$191,342.00	\$26,487.43	\$11,529.50	\$153,325.07	80.13%	84.72%
4220									
Maintenance of Buildings	\$200,940.00	\$0.00	\$0.00	\$200,940.00	\$52,185.68	\$22,158.93	\$126,595.41	63%	54.51%
4230									
Maintenance of Equipment	\$178,921.00	\$0.00	\$0.00	\$178,921.00	\$20,833.81	\$4,398.64	\$153,888.55	86%	85.39%
4400									
Networking & Telecommunications	\$169,235.00	\$0.00	\$0.00	\$169,235.00	\$37,947.09	\$8,498.65	\$122,789.26	72.55%	78.65%
4450									
Technology Maintenance	\$11,500.00	\$0.00	\$0.00	\$11,500.00	\$375.16	\$145.53	\$10,979.31	95.47%	97.92%

WPS MONTHLY FINANCIAL REPORT

2011 Sept.							
Function		Available	Balance	% Remain	% Prior YR.	Prior Available	Prior Balance
1110 1430	Administration	\$ 57,774.00	\$ 45,284.00	78.38	77.98	\$ 57,774.00	45,053.00
1210 1410	School Committee	\$ 534,369.00	\$ 437,316.40	81.84	93.44	\$ 569,595.00	532,207.42
	Supt. /Business Finance	\$ 233,549.00	\$ 190,471.45	81.56	78.12	\$ 248,459.00	194,095.91
	2100 District Leadership / SS	\$ 122,866.00	\$ 112,475.22	91.53	28.95	\$ 120,030.00	34,746.52
	1450 Tech. Office						
		\$ 948,578.00	\$ 785,547.07	82.81	80.95	\$ 995,858.00	806,102.85
2200 2210	Instructional Leadership						
	Principal/Asst. Office	\$ 1,704,266.00	\$ 1,440,899.98	84.55	87.12	\$ 1,724,624.00	1,502,423.51
	2110 Curriculum Director	\$ 250,648.00	\$ 208,824.58	83.31	81.15	\$ 167,643.00	136,036.53
2120 2220 2315	Dept. Heads/Curr. Leaders	\$ 987,860.00	\$ 940,066.64	95.16	96.79	\$ 1,053,535.00	1,019,748.50
		\$ 2,942,774.00	\$ 2,589,791.20	88.01	90.24	\$ 2,945,802.00	2,658,208.54
2305 2310	Teaching Services						
	Classroom/Specialist	\$ 12,637,102.00	\$ 12,143,259.69	96.09	99.88	\$ 12,490,591.00	12,475,167.70
	Other Teaching Services						
	2320 Therapist Services	\$ 484,348.00	\$ 456,569.23	94.26	99.47	\$ 557,096.00	554,131.40
	2330 Paraprofessionals	\$ 805,783.00	\$ 775,011.46	96.18	97.45	\$ 786,649.00	766,568.00
	2340 Librarian/Media	\$ 54,637.00	\$ 52,535.57	96.15	100.00	\$ 46,543.00	46,543.00
	2325 Substitutes	\$ 440,300.00	\$ 437,463.13	99.35	99.89	\$ 418,500.00	418,045.60
		\$ 1,785,068.00	\$ 1,721,579.39	96.44	98.70	\$ 1,808,788.00	1,785,288.00
2700 2710	Guidance/ Counselor						
	Guidance/ Counselor	\$ 653,700.00	\$ 627,865.15	96.05	94.27	\$ 442,571.00	417,198.30
2720 2800	Psych/Assessment	\$ 543,843.00	\$ 519,355.47	95.50	98.97	\$ 550,819.00	545,172.13
		\$ 1,197,543.00	\$ 1,147,220.62	95.80	96.88	\$ 993,390.00	962,370.43

09/12/11

WPS MONTHLY FINANCIAL REPORT

Insurance & Other	5000 Insurance	\$	32,982.00	\$	18,660.00	56.57	96.78	\$	32,982.00	31,920.00
	5150 Retirement/ MTRB	\$	25,000.00	\$	24,269.81	97.07	100.00	\$	25,000.00	25,000.00
	5300 Equip. Lease	\$	106,454.00	\$	70,010.90	65.76	86.54	\$	101,791.00	88,085.38
		\$	164,436.00	\$	112,940.71	68.68	90.76	\$	159,773.00	145,005.38
Payments/Out -of-District	9000 Payments/Tuition	\$	1,525,953.00	\$	1,522,930.00	99.80	99.93	\$	1,546,124.00	1,545,091.50
	LEA Net Total	\$	25,390,794.00	\$	23,415,910.54	85.85	89.00	\$	24,648,177.00	23,315,065.21
Non- Net	3300 Pupil Transportation	\$	1,361,652.00	\$	1,173,426.53	86.17	87.95	\$	1,373,847.00	1,208,277.37
	7600 Replacement of Vehicles	\$	-	\$	-	0.00	100.00	\$	94,068.00	94,068.00
	Non-Net Total	\$	1,361,652.00	\$	1,173,426.53	86.18	88.72	\$	1,467,915.00	1,302,345.37
LEA & Non-Net		\$	26,752,446.00	\$	24,589,337.07	91.91	94.26	\$	26,116,092.00	24,617,410.58
										470,660.00 *EDJOBS
										4,016.24 JOURNAL

09/12/11

FY'12

OTHER:						
Salaries & Expenses	022MSE		\$10,672	\$6,051	Foster Care Program	
School Choice	011 SCT		\$243,872	\$200,798	Any school expenditures	
Keyspan Energy Rebate	112KEY		\$12,912	\$12,912	Energy	
Miscellaneous	018MET1/021ETB		\$703	\$3	Postage machine/supplies	
West Academy Tuition	021REV		\$164,727	\$ 161,974		